

# NVMS WORK ORDER PROCEDURES

## Harser Management FDIC Vacant Land Report

PLEASE NOTE ANY SPECIAL INSTRUCTIONS OR ADDITIONAL INFORMATION INCLUDED WITH THE WORK ORDER

### Procedures:

- Please complete ALL sections of the FDIC Vacant Land Report.
  - Do not leave any sections blank.
  - If section is not applicable, please mark "N/A".
  
- Please take photos showing the condition of the property.
  - Take general condition photos of the land .
  - Photos of trash or storage.
  - Photos of the surrounding area.
  - Photos of other issues that might affect marketability.
  
- Fax this report to (540) 242-3395 or email to [network@nvms.com](mailto:network@nvms.com).
  
- Email photos to [photos@nvms.com](mailto:photos@nvms.com).



**III. ON SITE STORAGE**

<b>TRAILERS/CONTAINERS</b>
Contents
Safety/Security
<b>MATERIALS OUTSIDE</b>
Description
Safety/Security
<b>DEBRIS/TRASH</b>
Description
Safety/Security
<b>HAZARDOUS WASTE</b>
Description
Location
<b>DUMPSTERS</b>
Size
Pickup Frequency
Condition

**VII. OTHER COMMENTS**

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