NVMS WORK ORDER PROCEDURES

Harser Management FDIC Vacant Land Report

PLEASE NOTE ANY SPECIAL INSTRUCTIONS OR ADDITIONAL INFORMATION INCLUDED WITH THE WORK ORDER

Procedures:

- Please complete ALL sections of the FDIC Vacant Land Report.
 - Do not leave any sections blank.
 - If section is not applicable, please mark "N/A".
- Please take photos showing the condition of the property.
 - Take general condition photos of the land.
 - Photos of trash or storage.
 - Photos of the surrounding area.
 - Photos of other issues that might affect marketability.
- Fax this report to (540) 242-3395 or email to network@nvms.com.
- Email photos to photos@nvms.com.

JOB:	#
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FDIC - HARTFORD - VACANT LAND MONTHLY MAINTENANCE & INSPECTION REPORT

Street	Management Company: Harser Management
City: ST: Zip:	Inspector:
Lamis #	Inspection Date:/
STATUS	
Fences, Gates. Or Barriers YES NO	Property Being Managed
If YES, are they effective	Under FDIC Control
Inspection Requested By: HARSER MANAGEMENT	
Tennant (Squatter) Information	
I. DESCRIPTION	
II. PROPERTY IMPROVEMENTS	IV. SIGNAGE
Site Utilities	TYPE
Sewer	CONDITION
Water	ADEQUATE
Electricity	V. TRESPASSING
Gas	SIGNS OF TRESPASSING
Storm Water Drainage	SIGNS OF DUMPING
Problem	VI. MARKETABILITY
ROADS	LOCATION
Plantings	How Does Location Affect Value?
Ground Cover	
Erosion Control	MARKETING
Problem	How Does Property Present Itself?
STRUCTURES	
Foundation	Marketing Signage
Excavation	
Buildings	
Fences	VI. PICTURE TAKEN//

III. ON SITE STORAGE VII. OTHER COMMENTS TRAILERS/CONTAINERS Contents Safety/Security MATERIALS OUTSIDE Description Safety/Security **DEBRIS/TRASH** Description Safety/Security **HAZARDOUS WASTE** Description Location **DUMPSTERS** Size Pickup Frequency Condition